



## SUBJECT: RIDDOR Reportable Accidents

RECIPIENTS: All Council Services (including schools)

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HSB6

### The Reporting of Injuries, Diseases & Dangerous Occurrences (RIDDOR)

The Health and Safety Executive (HSE) has announced that from 12th September 2011 most RIDDOR reports will have to be submitted online. Employers will still be able to notify fatal and major incidents by telephone since it is felt that personal interaction is necessary for those reporting such traumatic events. The Incident Contact Centre which handles telephone notifications is available on 0845 3009923, Monday to Friday, between 8.30am and 6.00pm.

Consequently, all other RIDDOR-reportable work-related injuries and incidents will move to an online system at [www.riddor.gov.uk](http://www.riddor.gov.uk). Here, employers will be able to select one of a suite of seven online forms:

- Report of an injury
- Report of a dangerous occurrence
- Report of a disease
- Report of an offshore injury
- Report of an offshore dangerous occurrence
- Report of a flammable gas incident
- Report of a dangerous gas fitting

Employers will need to make sure that those responsible for reporting under RIDDOR are aware of the changes to reporting arrangements. Additionally, employers who have developed a specific written policy for RIDDOR-reporting may have to review their existing policy.

**If you require further assistance or clarification on the subject please contact:**

Corporate Health & Safety or your Mouchel Health & Safety Advisers