

# Legal Processes Mosaic Map

Children's Services updated May 2019 v 2.2

Can be initiated stand alone when required

**SC Notification of Intention to Apply for SGO**  
[Social Worker]

Legal support required on open case

**Assessment/Visit/Panel/Strategy Discussion/Section 47 Investigation etc.**  
[Social Worker]

Request for Section 7 / Section 37 Report

**CS Children's Services Contact**  
[CSC Worker]

NFA

**SC Legal Advice**  
[Social Worker]

**SC Social Care Request**  
[Locality Team]

NFA

**SC Pre-Proceedings**  
[Social Worker]

## Legal Step for Adoption Proceedings

To access Adoption Proceedings for Non Agency Adoption (direct application to court)

**SC Legal Court Process**  
[Social Worker]

Open case of child in the process of being adopted

**1st Adoption Review**  
[Safeguarding and Review Team]

**SC Legal Court Process**  
[Social Worker]

reoccurring

Legal Report Complete or no longer required - NFA

**SC Child and Family Assessment\***  
[Locality Worker]

Social Care Process continues

**SC Adoption Proceedings\***  
[Social Worker]

Adoption Order Deferred

**SC Social Care Purchase Request\***  
[Social Worker]

**SC Letterbox Agreement and Guidance**  
[Social Worker]

**SC Placement Disruption Meeting**  
[Social Worker]

**SC Social Care Purchase Admin**  
[BS Worker]

SC Court Order Granted

**SC Social Care Purchase\***  
[Finance Interim Team]

**SC Social Care Case Closure\***  
[Social Worker]

**Key**

- Step Name [responsible worker/team]
- Step Name [Owned by Business Support]
- Next Action →
- \* Step requires authorisation
- Other process

**Guidance Note:**

This process diagram provides an overview of the process but does not contain all possible outcomes of each step to prevent it from becoming too complicated.

Please refer to the more detailed guidance documents or use the Mosaic workflow screen for more detailed information.