

Registering as a Supplier

All Transport DPS Suppliers are expected to register their account on Panacea Software to ensure readiness for participation in all eAuction and call-off activity. LCC and Panacea will provide extensive support to you on this including the help guidance below.

Account Registration: Please register your account on this link:

<https://app.panacea-software.com/lcc/Login.aspx> and follow the below steps:

1. Click the **Request a New Account** button.
2. Provide your work email address and click **Validate**.
 - a. This email address will become your Panacea Software username and will be the email address where all communications and notifications from Panacea Software will be sent.
 - b. Please ensure you spell and punctuate this email address correctly
3. An email with the subject line **Panacea User Account Validation** will then be sent to the address you entered. If you have not received an email, please check your Junk folder.
 - a. Follow the link in the email and fill in the details requested relevant to your organisation.
 - b. When your details are completed, click **Send Request**.
4. You will then receive another email with three further links.
 - a. Follow the first link within 24 hours of receipt to check, amend, and confirm your organisation details.
 - b. Ensure that the information you input is accurate, as this is what will appear on the site. Click **Create** when you are finished.
5. You will now be sent one final email asking you to create your password for the site.
 - a. Follow the link provided within 1 hour of receipt and input a password in the space provided. The default password must be a minimum of eight characters long, containing at least one capital letter, one lowercase letter and one special character.
 - b. Please use a unique, memorable and hard-to-guess password, and make a note of it in a secure online file or physical document.
6. Once completed, you will be able to login and gain full access to your LCC Panacea Software account.

Support Guide: [Registering as a new supplier organisation](#)