

Missing Child Return Home Interview Mosaic Map

Childrens Services Updated Oct 2023

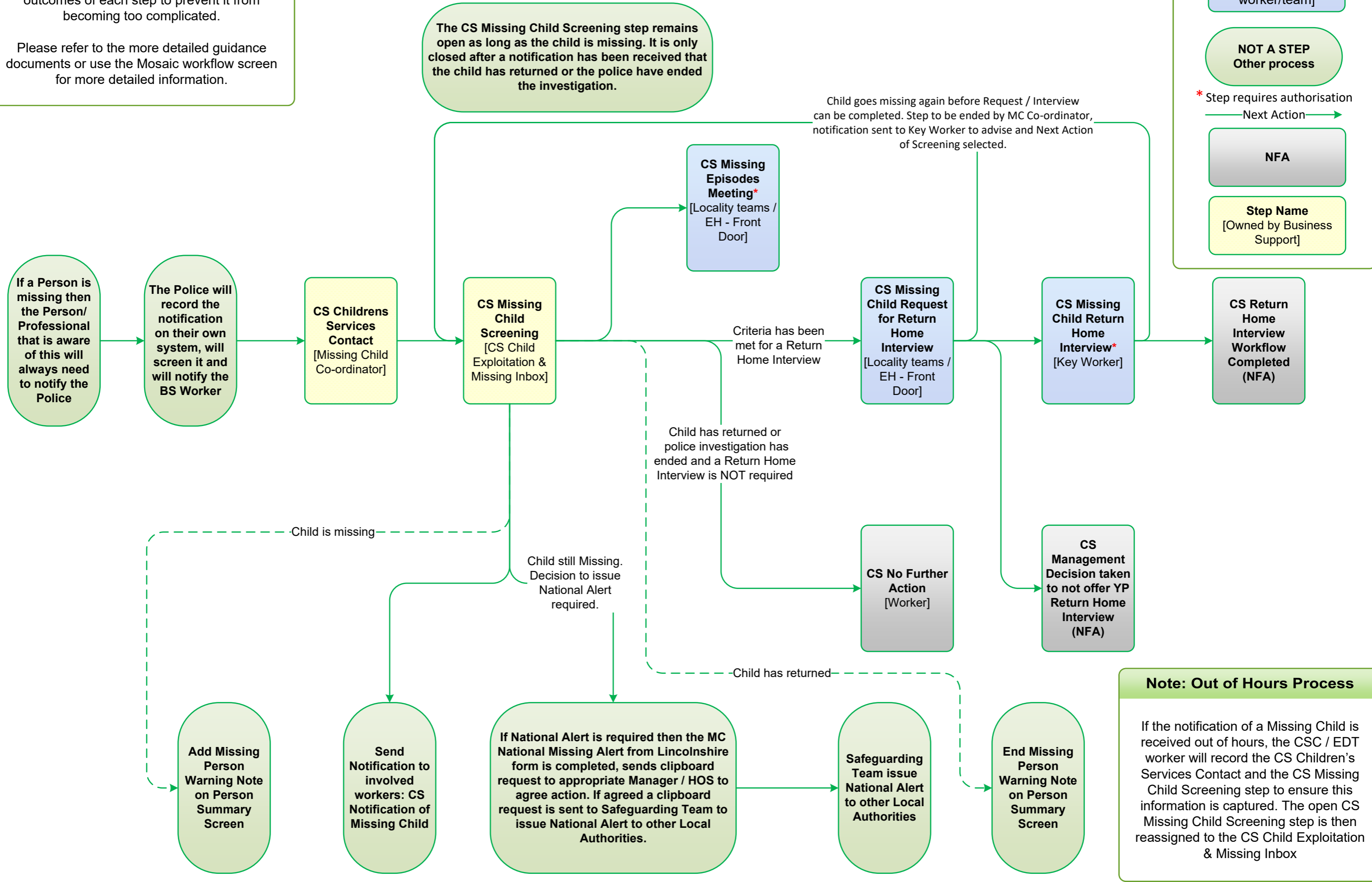
Guidance Notes

This process diagram provides an overview of the process but does not contain all possible outcomes of each step to prevent it from becoming too complicated.

Please refer to the more detailed guidance documents or use the Mosaic workflow screen for more detailed information.

Key

- Step Name [responsible worker/team]
- NOT A STEP Other process
- * Step requires authorisation
- Next Action →
- NFA
- Step Name [Owned by Business Support]



The CS Missing Child Screening step remains open as long as the child is missing. It is only closed after a notification has been received that the child has returned or the police have ended the investigation.

Child goes missing again before Request / Interview can be completed. Step to be ended by MC Co-ordinator, notification sent to Key Worker to advise and Next Action of Screening selected.

Child has returned or police investigation has ended and a Return Home Interview is NOT required

Note: Out of Hours Process

If the notification of a Missing Child is received out of hours, the CSC / EDT worker will record the CS Children's Services Contact and the CS Missing Child Screening step to ensure this information is captured. The open CS Missing Child Screening step is then reassigned to the CS Child Exploitation & Missing Inbox