

Clerks/Governance **Professional Briefing** **Autumn 2025**

Jo Trotter / Sarah-Jane Eggleton
LCC Governor Services



Agenda

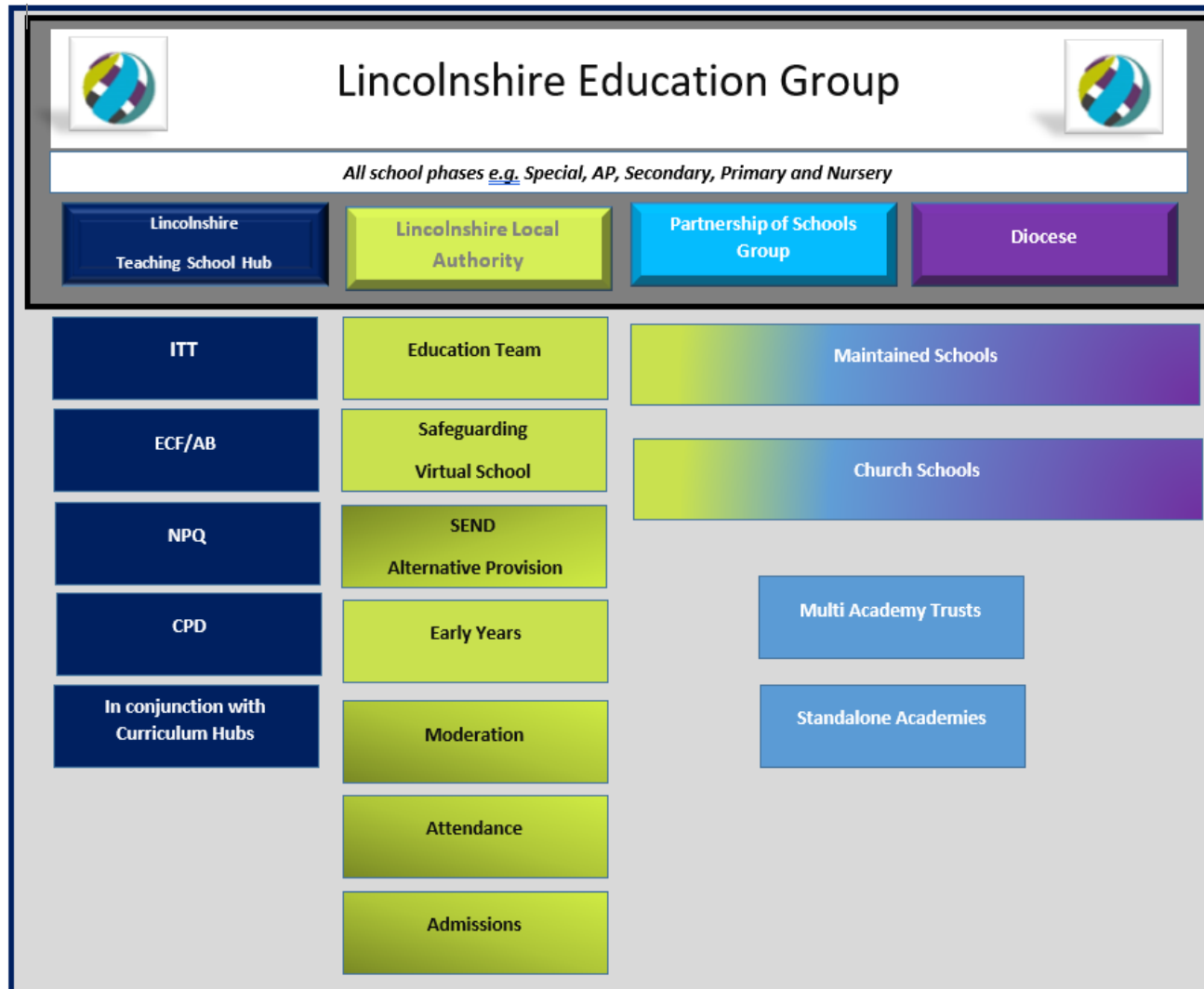
- **Governor Services Updates:**
 - LCC Staffing Updates and Education Sector Update
 - Updates to Governor Services Communications
 - Updates to Clerks Resources
 - Requirements to inform Governor Services on changes / minutes
- **Membership of Governing Bodies – to include:**
 - Maintaining Records and End of Term of Offices
 - Statutory Requirements – Register of Interests/GIAS
 - LA Governor Appointment/Re-appointment Process Reminder
- **Briefing Updates:**
 - Complaints
 - Maintained School Headteacher Requirements and Governing Body Responsibilities
 - DfE Updates:
 - Governance Guides
 - Diocesan Update
 - Governance in the Autumn Term
 - OFSTED
 - AI in Schools
 - Cyber Security
 - LCC Updates:
 - HR
 - Audit and Risk Management (including common findings)
 - NGA Learning Link
 - Governance Training Offer 2025-26
- **Future Discussion Topics/Forum Topics?**

Governor Services Updates

- **LCC Staffing**
- Head of Service for School Strategy – Geraldine Willders
- Head of Service for School Standards – Matt Spoons
- Education Locality Lead Update:
 - Boston and South Holland – Alison Merrills
 - City of Lincoln and West Lindsey – Katie Gravit
 - East Lindsey – Michelle Dewland
 - South Kesteven – Michelle Waddell
 - North Kesteven – Helen Okrafo-Smart

Governor Services Updates

- Education Sector Update



Governor Services Updates

Update to Clerks Resources

- The Governance Newsletter will be issued at the beginning of each small term and will contain relevant information for governors and clerks/governance professionals.
- The Governance Update will only be used if there are emergent issues that governors need to be aware of.
- Governor Support telephone line – is still being **OPERATED ON A CALL BACK BASIS.**

Governor Services Updates

Update to Clerks Resources

- Governor Services Governor and Clerks Resources and all briefing presentations can now be found on the NEW Governor Services Professional web page:

Governor Services

Home | Governor Services



We support governing bodies in Lincolnshire schools, and provide advice, guidance and support to all stakeholders. This helps ensure they remain compliant in their statutory duties, particularly in maintained schools.

This support includes:

- appointment and election of governors
- correspondence related to the governance of schools
- enquiries and requests for advice from school governors and clerks
- review of instruments of governance for school governing bodies
- signposting to relevant governance training and resources for continued development of governance
- responsibility for maintaining records of Maintained Schools' Governing Bodies

To contact us for advice and guidance please email Governorsupport@lincolnshire.gov.uk.

If you require telephone support, please email us to request a priority call back.

Governance Resources

Governance Training Offer

Governor Resources

Clerk Resources

Governor Services Updates

Update to Clerks Resources

- **Clerking Handbook** has been reviewed and uploaded to the Clerks Resources Section
- **Clerks Resources** have been reviewed and uploaded to the Clerks Resources Section
- **Governance Information Form – available on the Clerks Resources Section**
UPDATED FORM FOR 2025-6 – LAST YEAR’S FORM WILL NOT BE ACCEPTED AFTER 26TH SEPTEMBER 2025.

Clerk Resources – Professional Resources

- **NGA Resource Update:**
 - Code of Conduct 2025 now available
 - Skills Audit and Matrix – both online and paper version available
- **GovernorHub** have also released an “effectiveness tool” which some clerks may prefer.

Governor Services Updates

Requirements to inform Governor Services

Maintained Schools:

- Chair and Vice Chair Form
- Appointments, Resignations, and updates to contact information for Clerks, HEADTEACHERS and all Governors
- Please include associate members
- Minutes – Finance and FGB – per term please
- FGB Agenda – where a change of school category is discussed (ie Academisation)

ESCALATION PROCESS IS NOW IN PLACE – CoG, HT and Locality Leads will be cc'd into emails requesting outstanding information from October half-term

- Please also send details of new maintained Headteachers via email to educationteam@lincolnshire.gov.uk

Membership Reminders

Maintaining Records and End of Term of Offices

- End of term of offices review
- Parent/Staff Election and LA Governor Guidance available

Statutory Requirements - Interests:

- Personal, Pecuniary & Register of Business Interests
- Governing Roles at other establishments

Statutory requirement to post this information on school website

GIAS

- Information to be provided by Clerks/Governance Professionals to School/Academy to upload
- Reminders from GIAS 6 months before governor term of office end

IT IS A STATUTORY REQUIREMENT TO UPDATE THIS INFORMATION

GDPR

- The LCC Governance Information Team strongly recommends that governors use a school email address particularly where governance paperwork is being emailed.
- LCC also require that at least the CoG has a school email address to receive any Local Authority correspondence in relation to governance
- Please ensure that governors receive a report annually from the Data Protection Officer and have reviewed the relevant policies/publication schemes appropriately.
- **Governing boards should have training that covers GDPR legislation and compliance and refresh it regularly**

Membership

Local Authority Governors (Maintained Schools)

- **ALL CLERKS ARE SENT A REMINDER AT LEAST 4 MONTHS BEFORE THE END OF TERM OF OFFICE DATE OF THEIR LOCAL AUTHORITY GOVERNOR**
This reminder will contain a link to the Local Authority Governor process and skills criteria form.
- Nominated by the Local Authority in line with the skills and experience required by the Governing Body – please ensure that you include any skills matrix/effectiveness evidence appropriate to the process.
- Appointed by the Governing Body at a FGB meeting subject to nomination letter being received from the Local Authority.
- The date of appointment would be the FGB meeting date on which these governors are appointed by the Governing Body.
- **THERE IS NO RIGHT TO AUTOMATIC RE-APPOINTMENT ON THE END OF TERM OF OFFICE – THE LOCAL AUTHORITY GOVERNOR RE-APPOINTMENT PROCESS MUST BE FOLLOWED**
- **THE GOVERNING BODY CANNOT APPOINT/RE-APPOINT A LOCAL AUTHORITY GOVERNOR WITHOUT A NOMINATION LETTER FROM GOVERNOR SERVICES**

BRIEFING UPDATES

LCC Complaints Process Update

- The LCC complaints written representation process has been reviewed:
- The update to the process is related to the final panel hearing stage and the templates have been updated to reflect the updates.

At least <insert number> school days before the meeting, the Clerk will:

- confirm and notify the complainant of the date, time and venue of the meeting, ensuring that, if the complainant is invited, the dates are convenient to all parties and that the venue and proceedings are accessible*
- request copies of any further written material to be submitted to the committee at least <insert number> school days before the meeting.*

Any written material will be circulated to all parties at least <insert number> school days before the date of the meeting.

- ***Please note that we are expecting an update to the DfE school complaints procedure this term.***

Maintained School Statutory Headteacher Requirement

- All maintained schools must have a Headteacher.
- Requirement set out in the **Education Act 2002**.
- If the post is vacant or the Headteacher is absent, someone must be appointed to carry out the functions temporarily.
- **If the Headteacher is absent or resigns — whether planned or unexpected — the Chair of Governors should immediately contact the Education Locality Lead for advice.**
- The Local Authority has the right to attend all recruitments and there **will** be a LA Director's Representative for Headteacher Recruitments (Substantive and Interim posts).

Maintained School Governing Body Responsibilities in the Employment of a Headteacher

Governors Must:

- Take advice from the LA Educational Locality Lead
- **Lead the recruitment process:** Establish a trained selection panel, define the role, and ensure a fair, inclusive, and transparent process.
- **Ensure legal compliance:** Follow the School Staffing Regulations and safer recruitment practices.
- **Consider alternative leadership models:**
 - **Interim appointments:** Required when a headteacher leaves before a replacement is appointed. Must be temporary and clearly defined.
 - **Co-headship arrangements:** Can be considered to support flexible working or succession planning. Must be clearly structured and agreed by the board.
 - **Executive leadership or shared headship:** Suitable for federated schools or trusts. Boards must assess strategic fit and financial viability.
 - Use **Memorandum of Understanding (MOU)** for shared arrangements.

Please see the NEW non-statutory [Staffing and employment: guidance for schools](#)

DfE Maintained School Governance

Guide – Updated June 2025

- A greater emphasis on the requirement for governing bodies to demonstrate the active promotion of fundamental British values.
- The need for all board members to have a basic understanding of the school's legal requirements on procurement as well as on accountability and spending, along with links to relevant guidance and resources.
- School funding information – addition of the teachers' pension employer contribution grant, core schools budget grant, and the national insurance contributions grant; removal of the mainstream schools additional grant and the recovery premium after they finished at the end of the 2023/2024 academic year.
- A requirement for the chair to sign off the school's digital reporting form return detailing how the school has used its PE and sport premium allocation, as explained in NGA's PE and sport premium monitoring tool.
- Update to the legal basis for keeping admission and attendance registers under The School Attendance (Pupil Registration) (England) Regulations 2024 for providing information requested by the Secretary of State on attendance under with the Education (Information About Individual Pupils) (England) Regulations 2024.

DfE Maintained School Governance Guide – Updated June 2025

- Suggested guidance to support the promotion of good behaviour of pupils, including the use of mobile phones and searching, screening and confiscation in schools.
- A greater emphasis on the requirement for the school premises and facilities to be kept up to a standard where, as much as is reasonably possible, the health, safety and welfare of pupils is guaranteed.
- A new section on nutrition under pupil mental health and wellbeing to cover the board's role in school food. In line with the DfE's school food guidance for governors, schools are expected to have a policy on school food.

DfE Academy Trust Governance

Guide – Updated June 2025

- The need to remain compliant with statutory and contractual requirements relating to procurement, along with links to relevant guidance and services including NGA's recently updated guidance on procurement (produced in collaboration with the DfE).
- The recommendation for trusts to undertake external reviews of governance (ERGs) every three years. NGA's consultancy provides ERGs. [External reviews of governance: guide for schools and academy trusts](#)
- School funding information – addition of the teachers' pension employer contribution grant, core schools budget grant, and the national insurance contributions grant; and removal of the mainstream schools additional grant and the recovery premium after they finished at the end of the 2023/2024 academic year.
- A requirement for the chair to sign off the school's digital reporting form return, detailing how the school has used its PE and sport premium allocation, as explained in NGA's PE and sport premium monitoring tool.

DfE Academy Trust Governance Guide – Updated June 2025

- Update to the legal basis for keeping admission and attendance registers under The School Attendance (Pupil Registration) (England) Regulations 2024 and for providing information requested by the Secretary of State on attendance under The Education (Information About Individual Pupils) (England) Regulations 2013.
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Lincoln Diocesan Board of Education Update

For advice and support please contact Kim Dove:
kim.dove@lincoln.anglican.org

Termly Governor briefings, next session 25th September 5.30 to 7pm
book at <https://www.lincolndiocesaneducation.com/governance>
This is free of charge, and all schools are welcome to attend.

Termly Governor Induction training please see our website for dates and prices.

LDBE website includes lots of resources and guidance
<https://www.lincolndiocesaneducation.com/governanceinformation>

Foundation Governor vacancies. We are keen to help schools find governors – please send adverts to Kim and we will advertise on our website and actively help in the search.

When to contact LDBE

- **DBS checks for foundation governors**

Foundation governors should be DBS checked at the start of every new term of office, which is usually every 4 years. Please send DBS certificate numbers for foundation governors to Kim for our records.

- **Appointment or resignation of clerk**
- **Resignation of foundation governor**
- **Foundation governor intending to apply for a new term of office**
- **Enquiries from potential foundation governors**
- **Any issues or concerns regarding foundation governors or ex-officio foundation governors**
- **For support recruiting new foundation governors**
- **Any other changes that you think we should know about**

GOVERNANCE IN THE AUTUMN TERM

- **Chair/Vice Chair Elections**
 - Agree length of term of office of CoG/VCoG (maintained schools) – process guidance sheet available
- **Apologies**
 - *A reminder that the governing body are giving consent to apologies or not.*
 - *Consent should be recorded as approved/not approved to ensure that disqualification for non-attendance can be implemented correctly.*
- **Declarations of Interest**
 - Please ensure that your governors comply with the statutory requirement to declare interests and register any pecuniary interests.
- **Membership Item:**
 - Eligibility
 - Membership Update
 - Code of Conduct – NGA have released an updated 2025 version
 - Terms of Reference & Delegation Planner
 - Review of Governor Induction Pack
 - Appointment of Governor Roles (including governors to monitor SDP/SIP Priorities)
 - Committee Membership (Maintained Schools):
 - **Finance Committee** (appointment of members and Chair/Vice Chair at FGB meeting)
 - **Pay Committee** (Membership excludes the Chair and Staff members)
 - **HTPM Panel** (3 Governors) and MINUTED agreement of appointment of **external advisor**.
 - Skills Audit – Ensure that these have been completed to aid governor recruitment

GOVERNANCE IN THE AUTUMN TERM

PLEASE ALSO REFER TO THE ANNUAL PLANNER FOR SCHOOL SPECIFIC ITEMS WHICH WILL INCLUDE REVIEW OF DATA

- **Attendance**

- Continue to monitor patterns and school attendance strategy.
- Governing Boards should assure themselves that if there are pupils in alternative provision the necessary checks are being undertaken.

Please signpost the updated statutory guidance from the DfE [Children missing education](#) for Local Authorities and Schools to your governance board.

- **Financial Planning/Budget Update**

- MTFP Review
- Statutory grant reporting (PP,SP)
- (Remember 6 finance reports to Governing Bodies per year – Maintained)
 - Estate Management Strategy and Asset Plan and Register - [Good estate management for schools - Tools and checklists - Guidance - GOV.UK \(www.gov.uk\)](#)
 - Sustainability – Climate Action Plan and Sustainability lead in place by September 2025

- **Headteacher Report**

- Statutory Reporting and other information as agreed by the governing body

- **Approve School Development/Improvement Plan**

- Governing Boards should ensure that they have triangulated the impact on governor visits and have provided the relevant governor visit/assurance/monitoring paperwork.

- **Governor Monitoring and Training**

- Agree Arrangements for monitoring
- Receive monitoring reports
- Agree/review training plan (taking account of completed skills matrix)

GOVERNANCE IN THE AUTUMN TERM

- **Mental Health & Wellbeing**

The HSE have issued [Working Minds - Work Right](#) resources for education settings which clerks may wish to signpost to school leaders and governors which includes:

[education talking toolkit](#)
[register for free online learning](#)

- Is the Chair/Wellbeing Governor checking on the HT and staff?
- How are the governing board being reported to and seeking assurance of pupil wellbeing?
- How is this being reported to the governing board?

- **Performance Management of Staff**

Please signpost Governing Boards to the relevant Staff Appraisal Policy

- **Risk Register**

As previously outlined – please ensure that as a governing body, you have a mechanism for measuring and mitigating risk

- **Safeguarding**

May be included in HT report – please ensure that governors have completed relevant training for 2025.

- **Policies**

Policy Delegation Planner Approval

- Safeguarding and Child Protection (LCC Policy)
- Pay Policy (LCC Policy)
- Governor Allowances (Statutory policy for Maintained School Governing Bodies)

The above is not an exhaustive list of items but covers a general range for a **maintained School**. There is a **sample Agenda and Minute template** in the **Clerks Resources Section of the Governor Services web page**.

HEADTEACHER PERFORMANCE MANAGEMENT

Maintained Schools

- Panel is normally 3 Governors **AND** a **board appointed** External Advisor
- No staff Governors, and where possible not to include members of the Pay Committee
- Best practice would be that the Chair and Vice Chair are not both appointed to this panel.
- Recommendations are delivered to Pay Committee to meet 31st December deadline for HT pay decision.
- HTPM Governors are strongly recommended to refer to the Headteacher Standards when undertaking this role.

PAY COMMITTEE

Maintained Schools

- You **MUST** have one if you have adopted the LCC SCHOOL PAY Policy
- There is a proposed Terms of Reference for the PAY Committee in the policy
- This is a delegated committee which reports their decisions in fact to the FGB – there is no FGB ratification of decisions.
- Academies are free to set their own Pay and Conditions and Governance Professionals should refer to the academy policy for clarification.

- **KEY DATES:**

Teacher Salary decisions must be dealt with by **31st October**

Headteacher Salary decisions must be dealt with by **31st December**

[Schools employment manual – Professional resources](http://lincolnshire.gov.uk)
lincolnshire.gov.uk

OFSTED

- Inspections will commence on Monday 10th November 2025 with each inspection lead by an HMI for greater consistency.
- There will be NO single word judgements from November 2025, instead schools will receive report cards with detailed evaluations across 6-8 areas areas:
 - Leadership and governance
 - Curriculum and teaching
 - Attendance and behaviour
 - Achievement
 - Personal development and wellbeing
 - Inclusion

If applicable, your setting will also receive a judgement for:

- Early years setting within schools
 - Post 16 provision
- Safeguarding will receive a “met” or “not met” grade
- All inspections will be full and graded on a four year cycle.
- See the new Inspection Toolkit here: [School inspection: toolkit, operating guide and information](#) which contain relevant information (Pages 72 – 80 for Leadership and Governance)
- The consultation proposes that each area will be rated using a 5-point grading scale:
Urgent Improvement **Needs Attention** **Expected Standard** **Strong standard** **Exceptional**

Inspectors will ALWAYS seek to meet those responsible for governance during an inspection

OFSTED

Under the leadership and governance evaluation areas, inspectors will consider the extent to which governors/trustees:

- are knowledgeable about their statutory duties and carry them out effectively
- support and challenge the school's leaders effectively
- understand their role in considering and addressing leaders' workload and wellbeing
- assure themselves that leaders have an accurate understanding of the school's context and are prioritising the right actions for improvement
- ensure that systems for monitoring and quality assurance are fair, valid and constructive, and inform continuous improvement
- hold leaders to account for the impact of the school's professional learning programme for staff
- hold leaders to account for the school's support and provision for disadvantaged pupils who may face barriers to their learning and/or wellbeing

- [School inspection operating guide for inspectors: for use from November 2025 - GOV.UK](#)

- [Inspection information for state-funded schools: for use from November 2025 - GOV.UK](#)

AI in Schools – DfE Guidance

Within the guidance the DfE has provided a [Leadership Presentation](#), aimed to support and facilitate discussions between governors/trustees and senior leaders. Within the presentation a number of questions are suggested, which governors and trustees may find helpful when considering the use of AI within the setting.

- What steps is the school taking to ensure that AI tools used comply with data protection laws, including UK GDPR, the Data Protection Act and respecting Intellectual property while maintaining transparency?
- What processes does the school have in place to handle AI-related safeguarding incidents? Are staff confident in their ability to respond effectively? Do they know they must follow Keeping Children Safe in Education and the school safeguarding procedures?
- How is the school engaging parents and carers in discussions about AI risks and online safety to ensure a whole-school approach?
- Has the school conducted a risk assessment on the AI products being used?
- How will staff use AI and other digital tools in teaching and learning?
- Does the school have a plan for infrastructure and cyber security that is reviewed annually?
- Is the school meeting the filtering and monitoring standards, and compliant with Keeping Children Safe in Education?

AI in Schools – DfE Guidance

- How will the school develop and deliver CPD programmes looking at the safe and effective use?
- How is the school assessing the safety of AI products? [Generative AI: product safety expectations - GOV.UK](#)
- Is there a clear structure of roles, responsibilities, and governance of EdTech and AI?
- What is the schools current progress against the digital and technology standards DfE [Plan Technology for your School](#)
- Do policies and strategies align with the DfE guidance?
- Does online safety teaching follow best practice? [Teaching online safety in schools](#)
- Are the existing online safety and safeguarding policies up to date?
- What training and support will staff receive?
- What is the context of your setting in terms of digital equity and literacy? Does everyone have access to the same hardware or tool? Can all users access them in the same way with the same degree of competence?
- View the full range of DfE resources and accompanying videos here:
[Using AI in education settings: support materials - GOV.UK](#)
- Looking for a template policy?
[Integrating AI in Schools: New Policy Template Available | SWGfL](#)

DfE Cyber Security Standards

- Ensure that the SLT Digital Lead has been assigned
- Keep registers relating to hardware and systems up to date
- Include digital technology within disaster recovery and business continuity plans
- Have a digital technology strategy that is reviewed every year
- One Governor must have Cyber Security Training

[Meeting digital and technology standards in schools and colleges - Digital leadership and governance standards - Guidance - GOV.UK](#)

DfE Cyber Security Standards

Governors should be:

- Assured that an annual cyber risk assessment and termly review is undertaken
- Assured that there is a cyber awareness plan for staff and students
- Assured of use of anti-malware and firewalls
- Assured of control user accounts and access
- Assured of regular updates and licensing of digital technology
- Assured of backup and restoration plans
- Assured of staff training
- Assured that cyber incidents have been reported

[Meeting digital and technology standards in schools and colleges - Cyber security standards for schools and colleges - Guidance - GOV.UK](#)

Cyber Security Resources

National Cyber Security Centre Resources:

[NCSC – questions for governors and trustees](#)

[NCSC – toolkit for boards](#)

[Cyber security standards for schools and colleges](#)

[Early Warning service from the NCSC](#)

[Cyber Essentials](#) Certification

[NCSC – cyber security training for school staff](#)

London Grid for Learning:

<https://lgfl.net/>

Secure Schools Free Resources:

[Resources](#) (includes a handbook and checklist)

E-Learning:

NGA – Cyber Security and Governance Learning Link Module

GovernorHub – [Cyber security for governors/trustees](#)

LCC Updates

- LCC Schools Grievance Resolution Policy available for adoption.
- Reminder that governors should seek assurance that the school is complying with new legislation under the Equality Act 2010. All schools must have a risk assessment in place to prevent sexual harassment at work. A Template Risk Assessment and Action Plan is available for HT's to use.
- 2025-26 LCC Child Protection and Safeguarding Policy is now available.
- 2025-26 LCC Pay Policy is now available for adoption.

Audit & Risk Management Update:

- We wish to clarify advice given by LCC School's internal audit team in the schools' finance bulletin. Decisions taken by governing bodies must be taken in line with the School Governance Roles, Procedures and Allowances (England) Regulations 2013, and we would advise that that email/'Governorhub' decisions would not be compliant.
- If an emergency situation requires governor approval, it would be for the Chair of Governors to consider the situation, decide whether to call a short extra-ordinary FGB meeting, or whether the decision could be considered as a matter of urgency. We would strongly recommend that if the above situation arises, Chairs contact Governor Services for advice to ensure that the governing body remains compliant.

REMINDER:

Maintained Schools should have adopted the DfE Complaints Procedure **and Policy for Managing Serial and Unreasonable Complaints. These can be found here:**

[School complaints procedures: guidance for maintained schools - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/guidance/school-complaints-procedures-guidance-for-maintained-schools)

PLEASE ENSURE THAT THESE ARE AVAILABLE ON THE SCHOOL WEBSITE

Complaints advice is available from Governor Services and Legal Services

LCC Updates - Common Audit Findings (June 2025)

Audit area: School Governance

- No skills assessment or board effectiveness review undertaken in the review period. These should take place annually and FGB minutes evidence discussion on the outcomes. The outcome should also feed into Governor training plans.
- SFVS submission not evidenced as being agreed by the FGB and/or late submission evidenced
- Finance Policy and Scheme of Delegation not up to date and reflective of actual practices and policy not reviewed annually
- Register of pecuniary interests and declarations either not up to date or missing information – this should also be displayed on the school's website
- No evidence that the board have endorsed a framework for risk management – this is commonly evidenced through a review of a risk register and evidence of discussion through a review of meeting minutes
- Governor training missing, or training records for governors being incomplete

Audit area: Accountability

- Minutes do not evidence that the board hold executive leaders to account for improving pupil and staff performance and financial performance – no evidence of questioning and challenge
- Lack of evidence of stakeholder (parental/community) engagement
- Governor monitoring visits either not taking place with enough frequency or monitoring reports not being produced to evidence this
- Budget monitoring reports not being produced with the detail and frequency required

Audit area: Compliance

- Missing statutory policies
- Policy revision dates/regularity not in line with statutory guidance
- Named LAC teacher and linked governor details not evident
- Annual report from LAC teacher missing and/or not reported to governing body
- Asset Register either not in place, contains incomplete details or annual checks not evidenced as taking place



NGA LEARNING LINK UPDATE

- Following a review of usage, the Local Authority is purchasing the NGA Learning Link online training programme for **MAINTAINED SCHOOLS ONLY FOR 2025-2026**.
- There are over 60 modules which can be completed at your convenience.
- Registration details can be found on the [Governance Training Offer](#) web page.
- Single and Multi-Academy Trusts with current access should note that the platform will not be available without direct Academy purchase from NGA as from 1st July 2025.

Governor Services Training Offer

2025-26

- The [Governance Training Offer 2025-26](#) is now available via the Governor Services web page.
- Please note that this academic year we are using the Ticket Tailor platform rather than Microsoft forms to book training.

Governance Training Offer

[Home](#) | [Governor Services](#) | [Governance Training Offer](#)



The Local Authority is committed to giving governors and trustees the opportunity to access quality training opportunities via virtual online training sessions which are free, unless otherwise stated. The Local Authority continues to purchase the NGA Learning Link platform for maintained school settings in Lincolnshire, to give governors the opportunity to access training materials online.

If you require a specific type of support that is not listed in this offer, please email Governorsupport@lincolnshire.gov.uk.

We look forward to welcoming you to the sessions and hope that you find them useful on your governance journey.

Governance Training Offer

Governor Partnership Briefings



Governor/Trustee Training Offer





Clerk/Governor Professional Training Offer



NGA Learning Link







Governor Partnership Briefing [DRAFT]

Multiple dates and times

📍 Online, Microsoft Teams

To support all Governing Boards, Lincolnshire County Council delivers FREE Governor Partnership Briefings in the autumn, spring and summer terms. These provide key strategic summaries so Governors/Trustees and Clerks/Governance Professionals are kept up-to-date.

All briefings are virtual - held in the afternoon at 2:00pm and repeated again in the evening at 7:00pm. There is no need to attend both sessions.

[Book tickets](#)

NEED HELP?

[Manage tickets](#)

FUTURE CLERKING EVENTS

CLERKS/GOVERNANCE PROFESSIONAL BRIEFINGS

- **SPRING TERM:** Wednesday 14th January 2026 – 10am
- **SUMMER TERM:** Wednesday 29th April 2026– 10am

CLERKS/GOVERNANCE PROFESSIONAL TRAINING SESSIONS

- 25/09/2025 - Induction Training for Clerks (Maintained Schools)
- 07/10/2025 - Exclusions
- 05/11/2025 - Complaints Training - Clerks (Maintained Schools)

CLERKS (Maintained Schools Only) SUPPORT SESSIONS

- 14/10/2025 – Targeted Support Appointments
- 20/11/2025 – Targeted Support Appointments
- 15/12/2025 – Targeted Support Appointments

CLERKS/GOVERNANCE PROFESSIONAL FORUM

- 27/11/2025 – Clerks Forum (Lincoln)

FUTURE GOVERNANCE EVENT DATES

GOVERNOR PARTNERSHIP

- **AUTUMN TERM:**

22/10/2025 - Governor Partnership Briefing

SEPTEMBER/OCTOBER GOVERNANCE TRAINING:

- **15/09/2025** - Health & Safety Essentials
- **01/10/2025** - SEND
- **07/10/2025** - An Introduction to EYFS
- **08/10/2025** - Emotionally Based School Avoidance (EBSA)
- **10/10/2025** - Supporting the Education of CiC and PLAC
- **15/10/2025** - Induction Training
- **29/10/2025** - Health & Safety Essentials

Future Discussion/Forum Topics?

Thank you for attending.

Your feedback is important to us
complete the [Feedback Form](#) or

