**Room Function: Bedrooms**

**Cleaning Schedule**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Question** | **Guidance** | | **Mon** | **Tue** | **Wed** | **Thur** | **Fri** | **Sat** | **Sun** |
| 1 | Is the environment visibly clean? | | Check and clean walls, windows, ceilings, fans and lights. |  |  |  |  |  |  |  |
| 2 | Is the environment free from any visible damage? | | Check and report flaking paint, damaged walls/ceilings/window frames and surfaces. Check for evidence of action taken to repair or report. |  |  |  |  |  |  |  |
| 3 | Are all furnishings and fittings visibly clean? | | Check and clean, behind and under surfaces. |  |  |  |  |  |  |  |
| 4 | Are all furnishings and fittings in a good state of repair? | | Where there is damage, check for evidence of action or report. |  |  |  |  |  |  |  |
| 5 | Is the floor visibly clean? | | Check and clean edges and corners. |  |  |  |  |  |  |  |
| 6 | Is the flooring in a good state of repair? | | Check and report rips and tears. |  |  |  |  |  |  |  |
| 7 | Is the hand wash basin visibly clean? | | Check and clean plugholes and overflows. Remove  build-up of lime scale. |  |  |  |  |  |  |  |
| 8 | Is paper towel dispenser clean? | | Check and clean underside of dispenser. |  |  |  |  |  |  |  |
| 9 | Is the domestic waste bin clean? | | Check and clean externally and internally. |  |  |  |  |  |  |  |
| 10 | If commode present is it clean? | | Check and clean underneath the seat, the underside, frame. |  |  |  |  |  |  |  |
| 11 | Are pillows visibly clean? | | Check and report any visible staining and damage. |  |  |  |  |  |  |  |
| 12 | Are bed mattresses visibly clean and in a good state of repair? | | Check and clean, report any damage. |  |  |  |  |  |  |  |
| 13 | Is manual handling equipment clean? | | Check and clean. |  |  |  |  |  |  |  |
| 14 | Are plastic wash bowls clean? | | Check and clean. |  |  |  |  |  |  |  |
| 15 | Are en-suite toilets visibly clean? | | Check and clean. |  |  |  |  |  |  |  |
| 16 | Is the en-suite bathroom clean? | | Check and clean. |  |  |  |  |  |  |  |