

## **G9 Appendix 3 THE CDM REGULATIONS 2015 –**

### **A MANAGER'S GUIDE**

#### **INTRODUCTION**

The CDM Regulations apply to all commercial or domestic construction projects and outline the health, safety and welfare arrangements that apply. (See Appendix 5 for CDM interpretations of Construction work) These requirements are very similar to the Workplace (Health, Safety and Welfare) Regulations that apply to all workplaces. Managers are not expected to be conversant with these requirements but are expected to liaise with their Health and Safety Advisers for specialist advice.

#### **WHO IS A CLIENT?**

Any individual or organisation for which a construction project is completed

#### **WHAT ARE CLIENTS' DUTIES?**

For any construction project you are required to appoint competent people to assist you discharge your duties. For advice on competence contact your Health and Safety Adviser.

You are required to allow adequate time and resources to ensure the project can be completed safely.

You must pass on all relevant information to ensure that your team can design and construct something that is safe to build, safe to use, and safe to maintain and complies with The Workplace (Health, Safety and Welfare) Regulations.

Ensure that your team communicate and co-operate with each other.

Satisfy yourself that there are suitable management arrangements in place

Ensure that adequate welfare arrangements are in place before work starts.

You must not allow work to start on site until there is an adequate plan in place

Identify and provide relevant pre-construction information to every designer and contractor

If more than one contractor is involved select a competent Principal designer and Principal contractor and take reasonable steps to ensure they comply with their duties

Notify the HSE of the project

## **WHAT IS A NOTIFIABLE PROJECT?**

A notifiable project is any construction project which is expected to:  
Last more than 30 working days and have more than 20 workers, or  
Involve more than 500 person days

## **PRINCIPAL DESIGNER DUTIES INCLUDE: -**

- that during the Pre-construction phase, plan, manage, monitor and co-ordinate H & S to ensure (so far as is reasonably practicable) that the project is carried out without risk to health and safety
- assist you (as "client) in the provision of Pre-construction Information to others
- liaise with the Principal Contractor and share relevant information regarding the monitoring and co-ordination of health and safety matters during the construction phase
- prepare a Health and safety file during the pre-construction and construction phase (This should be reviewed, updated and revised and handed to you, the "client" at the end of the project)

## **PRINCIPAL CONTRACTOR DUTIES INCLUDE: -**

- to plan, manage, monitor and co-ordinate the work on site
- produce a Construction Phase Health and Safety Plan outlining the key arrangements to ensure the work is carried out safely
- to liaise with you (as "Client") and the Principal Designer
- ensuring workers are consulted and engaged in securing their Health and safety

*NB. The Client, Principal Designer and Principal Contractor duties listed above are not an exhaustive list; see Further Information (below) for more details*

## **ON COMPLETION OF THE PROJECT**

The Health and Safety File (as provided by the Principal designer) should contain useful information to help you maintain, repair or demolish your building. You must keep this file safe and make it available to anyone who needs to alter or maintain your building.

## **ENFORCEMENT**

These regulations are enforced by the Health and Safety Executive and breaches could result in Improvement or Prohibition notices on site, or in the event of more serious breaches, prosecutions.

## **FURTHER INFORMATION**

Appendix 4 CDM Flow Chart

Appendix 5 CDM Interpretation of Construction work

If you require additional information or guidance contact the Corporate Health and Safety team [Here](#) or refer to the [Health and Safety Executive](#) website