Domestic Homicide Review Flowchart

When made aware of a death or suicide complete the DHR Notification Form [available from [the Professionals Hub](https://professionals.lincolnshire.gov.uk/downloads/download/207/dhr-resources)]

[For 'Out of County' DHRs, refer to the Lincolnshire DHR Protocol and Out of County Flowchart [[available on the Professionals Hub](https://professionals.lincolnshire.gov.uk/downloads/download/207/dhr-resources)]

Any agency can complete this action.

Responsibility for action Colour Key Code:

DA Business Manager:

DHR Administrator:

Decision Panel:

DHR Panel:

\*Publish on SLP Website.

Send Home Office the DHR url.

Final report and Home Office comments sent to panel with details of comms plan and deadline to respond by.

Send Notification form to SLP/LDAP Chair, Ass Director & Head of Service.

10am - 11.30am

1.30pm – 3pm

On receipt of form a Decision panel is scheduled. [Within a month of date on notification] sessions

10am - 11.30am

1.30pm – 3pm

\*Decision Panel Held & Recommendation sent to SLP/LDAP Chair for final decision.

Decision – YES to hold a review

Notification form received by all partners, asking for a data trawl on all those mentioned in the form.

Send the updated Notification form to agreed panel members, the Home Office, Coroner, SLP/LDAP Chair, Ass Director & Head of Service.

Decision – NOT to hold a DHR

\*Send Notification letter to immediate family.

Complete relevant parts of the Notification form.

\*1st Panel Meeting arranged. With the complete Notification form and the summary of decision and all data shared (standard agenda used).

Appoint a DHR Chair / Author.

Send all partners, SLP/LDAP Chair, Ass Director & Head of Service the Updated Notification form.

\*Final Report shared with Panel prior to Final Panel Meeting.

\*Further Panel meetings will be arranged within the TOR for each review.

\*Final Panel meeting arranged to sign off all reports and allow review of process by all panel members.

\*Notify the Home Office and Family of the decision and include the updated Notification Form to Home Office only.

\*Submission to Home Office – all reports, Home Office Management Form and Covering Letter, SLP/LDAP Chair is copied into the email to Home Office.

\*Final Report sent to family with a Confidentiality Undertaking.

Final Report sent to SLP/LDAP Chair for sign off.

Return from Home Office, their feedback letter is sent to ALL involved with that DHR including the SLP/LDAP Chair.

Then either:

1. With the need to re-submit. OR
2. With comments and authorised to publish.
3. \*Panel meeting arranged to discuss feedback from home Office and re-submission.

Final Report and the Response to the Home Office Letter sent to the Panel and SLP/LDAP Chair for comments.

Comm's Meeting arranged

[See [Lincolnshire DHR Protocol](https://professionals.lincolnshire.gov.uk/downloads/download/207/dhr-resources)]

Final Report Sign off Meeting, Full Panel, Legal, DA Lead & Author/Chair

1. DA Business Manager, Legal Advisor and Author for DHRs review the Home Office comments and amend report as required and record their response to the Home Office Letter.

\*Opportunities for Advocacy.