

# **G33 MANAGEMENT OF ASBESTOS CONTAINING MATERIALS (ACMs)**

## **INTRODUCTION**

Large amounts of asbestos containing materials (ACMs) were used for a wide range of construction purposes in the UK from the 1950s through to the mid-1980s. By 1999 the importation, supply and use of all forms of ACM had been banned, with the exception of a few specialised applications. Much of the asbestos is still in place. Any buildings built or refurbished before the year 2000 may therefore contain asbestos.

The purpose of this policy is to secure compliance with The Control of Asbestos Regulations 2012 (CAR) which introduces an explicit duty to manage asbestos risks in premises.

## **APPLICATION**

All County Council premises

## **PRINCIPLES**

The Control of Asbestos Regulations 2012 (CAR) aims to prevent building and maintenance workers from accidental/harmful exposure to asbestos containing materials (ACMs). Virtually all other activities involving potential exposure to asbestos have now ceased but this vulnerable group is still at considerable risk from unknowing exposure to asbestos.

The **duty to manage** requires those in control of premises to:

- Take reasonable steps to determine the location and condition of materials likely to contain asbestos;
- Presume materials to contain asbestos, unless there are good reasons not to do so;
- Make and keep an up-to-date record of the location and condition of the ACMs or presumed ACMs in your premises;
- Assess the risk of the likelihood of anyone being exposed to fibres from these materials
- Repair, seal or remove ACMs if there is a risk of exposure due to their condition or location;
- Maintain ACMs in a good state of repair and regularly monitor their condition;
- Set up a system for providing information on the location and condition of the ACMs to anyone who is liable to work on or disturb them;
- Prepare a plan that sets out in detail how the risk is going to be managed; Take the steps needed to put the plan into action;
- Review and monitor the plan at regular intervals and make changes if circumstances change.

The duty is about managing ACMs in premises, not about removing all ACMs. ACMs that are in good condition and not likely to be disturbed need not be removed; the asbestos survey will identify the appropriate measures to control the risks.

## **RESPONSIBILITIES**

All those who have responsibility for the maintenance and/or repair of County Council premises have duties under these Regulations. The extent of the duty is determined by the degree of control the individuals have over the premises.

### **Director of Resources**

Making funds available to enable the Property Duty Holders to:

- Arrange for the necessary asbestos surveys to be carried out; and
- Carry out any remedial work recommended in the surveys or through condition monitoring.

### **Directors and Assistant Directors**

Ensuring that an effective asbestos management plan is implemented where ACMs are likely to be present

### **Property Duty Holders**

- ensuring safe systems of work are implemented for maintenance work under their control where ACMs are likely to be present;
- arranging for competent contractors to carry out asbestos surveys of all County Council premises where ACMs are likely to be present;
- arranging for any remedial work recommended in the surveys to be carried out by competent contractors;
- keeping a central register of all asbestos surveys and having working procedures to ensure that asbestos risks are properly managed in the work carried out for the County Council;
- providing information on the location and condition of ACMs in premises to anyone who is liable to work on or disturb them;
- forwarding copies of the asbestos surveys to the persons in charge of the premises and bringing to their attention any measures that are required to manage the risks from ACMs, such as any measures to prevent disturbance and to monitor the condition of ACMs left in situ; and
- monitoring the condition of ACMs left in situ where this cannot be carried out by Directorates.

### **Building occupiers/ Managers in charge of a building**

- Ensuring that any activity that may disturb or damage ACMs is avoided.
- Ensuring that an Asbestos Management Plan (AMP) is kept readily available to provide information on the location and condition of any ACMs to anyone who is liable to work on or disturb them, including Contractors and the Fire Service in the event of a fire.

- Ensuring that the Asbestos Management plan (AMP) is brought to the attention of contractors when they first arrive on site to check that their work will not disturb any ACMs present.
- Ensuring that any contractors sign and date the Contractors record sheet **prior** to starting any work on the premises (See Appendix 4 within the Example AMP- Asbestos present)
- Where disturbance of an ACM is considered necessary further advice should be sought from the Asbestos Project Manager working on behalf of the Property Duty Holders.
- The condition of any ACMs identified in the AMP must be monitored and recorded on the Asbestos Condition Monitoring Record Sheet to ensure/evidence that no disturbance has taken place and fibres are not being released. Any damage to an ACM should be reported immediately to the Asbestos Project Manager working on behalf of Property Duty Holders (See Appendix 3 within the Example AMP- Asbestos present for information on how often/how to record, monitoring of ACMs)
- Co-operating with the Asbestos Project Manager working on behalf of the Property Duty Holders on compliance with all duties required under the Control of Asbestos Regulations 2012

## Corporate Health and Safety Team

Review and revision of the policy

## FURTHER INFORMATION

G33 - Example Asbestos Management Plan (AMP)- Asbestos present

G33 - Example Asbestos Management Plan (AMP)- No Asbestos present

G33 - Example Asbestos Management Plan (AMP)- Post 2000 Construction Letter

G33 - Appendix 1 Asbestos Alert for Maintenance Workers

To access the above G33 Appendix, copy and paste the link below into your web browser:-

<https://professionals.lincolnshire.gov.uk/downloads/download/117/asbestos?downloadID=117>

Please contact LCC [Corporate Property](#) or the [Corporate Health and Safety Team](#) if you require specific information on managing Asbestos containing materials within your building

Health and Safety Executive website [www.hse.gov.uk](http://www.hse.gov.uk)