

Title: Highway Safety and Condition Inspections

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|------------------|---|----------|
| Contents: | Scope | 1 |
| | Application | 1 |
| | Hazards Identified | 1 |
| | Personal Protective Equipment | 1 |
| | General | 1 |
| | Inspection Vehicle | 2 |
| | Inspection | 2 |
| | Procedure for Stops on the Highway | 2 |

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PLACE HEALTH AND SAFETY MANUAL

1. Scope

This Code of Practice covers the use of the divisional inspection vehicle carrying out routine Divisional Safety and Condition Inspections and other surveys on a live network.

2. Application

Staff, who as part of their duties, carry out routine Safety and Condition Inspections and Surveys on the live highway network.

3. Hazards Identified

- (a) Traffic in the vicinity
- (b) Inclement weather
- (c) Uneven or slippery surfaces
- (d) Heights – falls either from or down

4. Personal Protective Equipment

- (a) A Hi-visibility coat or waistcoat, bearing the County Council Highways Alliance logo on the rear, to BS EN 471 1994 must be worn at all times
- (b) Non-slip toe protector shoes or boots to BS EN 345-1 1993 and BS EN 345-2 1997 must be worn at all times

5. General

The dedicated inspection vehicle will be used at all times to carry out Divisional Safety and Condition Inspections. Private motor vehicles will not be used apart from in exceptional circumstances and with the prior approval of the Local Highway Manager. Under these circumstances the private motor vehicle to be used will be fitted with a roof mounted LED light beacon, which will be operated for the entire inspection, and the legend "Inspecting the highway for your safety" (or Highway Inspection) displayed on the rear of the vehicle.

A Dynamic Risk Assessment (DRA) should be undertaken before starting any inspection. Where possible, inspections should not be carried out in poor or reduced visibility.

At all times the driver of the Inspection Vehicle should ensure that he/she is alert and aware of surrounding traffic conditions and is in full control of the vehicle.

Mobile telephones will only be used in accordance with CPA15 – Mobile Phones –

PLACE HEALTH AND SAFETY MANUAL

Health and Safety Code of Practice.

All staff undertaking inspections should be competent and familiar with the requirements of the Code of Practice "Safety at Street Works and Road Works" (the Red Book) and any revisions.

6. Inspection Vehicle

The inspection vehicle to be used will be that supplied by Lincolnshire County Council

It will be supplied to the following specification:

- (i) White or yellow in colour
- (ii) A minimum of four seats with five doors and good all round visibility
- (iii) Driver and passenger seating should be that it offers an elevated position to afford good all round visibility
- (iv) Fitted LED light bar
LCC corporate livery on the sides of the vehicle with 'Battenberg' markings in the same materials as (vi)(a) with the web address below the rubbing strip.
- (v) LCC corporate livery on the tailgate below the window "Lincolnshire County Council (logo) inspecting the Highway for your safety"
- (vi) Vehicle markings are to be in accordance with Section 5 of Chapter 8 Part 2 and / or operations (2009). This will include the following:
 - (a) Chevron markings comprising alternate strips of fluorescent orange-red micro prismatic reflective material and fluorescent yellow non retro reflective material of not less than 150mm width each, inclined at 45-60 degrees to the horizontal and pointing upwards.
 - (b) Red micro prismatic tape shall be applied to all rear facing edges of open doors.

7. Inspection

All Divisional Safety and Condition Inspections must be carried out in accordance with HAT 26 – The latest version of Highways Inspection Guidance Manual.

8. Procedure for Stops on the Highway

All stops on the highway shall be carried out in accordance with Safety Code of Practice CPA6 – Short Duration Stops on Public Roads, and noting the following:

- (i) Check the mirror, and if safe to do so, indicate and manoeuvre to the left-hand traffic lane.
- (ii) Position the vehicle no less than 10m in front of the feature to be inspected,

PLACE HEALTH AND SAFETY MANUAL

making best use of any off road parking e.g. lay-by, gate entrance etc. leaving sufficient space to maintain pedestrian access. If there is no alternative to stopping on the carriageway, park the vehicle as close to the road edge as possible.

- (iii) Ensure the continual operation of the warning devices on the light bar.
- (iv) Ensure Personal Protective Equipment is worn before leaving the vehicle and exit from the passenger side if possible. Maintain a constant watch for approaching traffic.
- (v) On completion of the inspection take special care when re-joining the traffic stream.

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